



THE CASTLE ROCK SCHOOL

Lionheart Educational Trust

The Castle Rock School
Meadow Lane, Coalville, Leicestershire, LE67 4BR

01530 834 368
info@castlerock.org.uk
www.castlerock.org.uk

Executive Principal Julia Patrick
Associate Principal Alex Grainge

September 2022

Dear Parent/Carer,

Students could be eligible for a Bursary for Students in Vulnerable Groups or a Discretionary Bursary. They must be at least 16 and under 19 on 31st August of each academic year and meet the residency requirements. Please visit our school website to view the policy document which outlines eligibility criteria and documentation required for both types of Bursary.

If you feel that your child meets the eligibility criteria outlined in the policy, please complete the application form on our school website and email copies of associated documents to info@castlerock.org.uk as soon as possible. Students who become eligible during the course of the academic year should contact Mrs Lofthouse (Pastoral Mentor) so that they can make an application for funding based on their new circumstances.

It is important to note that the available fund is limited. The school is under no obligation to make payments and failure to comply with the terms of the Attendance Policy and/or the Learner Agreement will result in further funding not being available.

Students who are deemed eligible should be aware that to receive support through the bursary throughout the year:

- They must maintain a minimum of 97% attendance
- There must be no unauthorised absences during the school day or persistent lateness
- They must maintain acceptable levels of behaviour, as outlined in the Learner Agreement

Students who fail to meet the above criteria will be required to meet with Mrs Lofthouse and may have further bursary payments suspended.

The assessment criteria and award level of the vulnerable student bursary is set by the Education Funding Agency. All vulnerable student bursaries will be paid via BACS directly into a student's bank account provided on the application form.

For discretionary bursaries the school/college will either purchase items on behalf of the student or on rare occasions payments will be made via BACS directly into the student's bank account upon receiving receipts for any school equipment purchased.

For further information please contact Mrs Lofthouse – margaret.lofthouse@castlerock.org.uk

Yours faithfully,

Mrs E Parker
Head of Sixth Form